

Minutes of the meeting of Council held at The Council Chamber - The Shire Hall, St. Peter's Square, Hereford, HR1 2HX on Friday 12 October 2018 at 10.00 am

Present: Councillor DB Wilcox (Chairman)
Councillor PJ Edwards (Vice-Chairman)

Councillors: SP Anderson, PA Andrews, JM Bartlett, WLS Bowen, H Bramer, CR Butler, ACR Chappell, E Chowns, MJK Cooper, PE Crockett, BA Durkin, CA Gandy, DW Greenow, KS Guthrie, J Hardwick, DG Harlow, EPJ Harvey, EL Holton, JA Hyde, TM James, PC Jinman, JF Johnson, JLV Kenyon, JG Lester, MD Lloyd-Hayes, PP Marsh, RI Matthews, RL Mayo, MT McEvilly, PD Newman OBE, FM Norman, CA North, RJ Phillips, AJW Powers, PD Price, P Rone, AR Round, A Seldon, NE Shaw, J Stone, D Summers, EJ Swinglehurst, LC Tawn, A Warmington and SD Williams

Officers: C Baird – director for children and families, R Ball – acting director economy and place, A Lovegrove – chief finance officer, A Neill – chief executive, S Vickers – interim director of adults and communities; C Ward – solicitor to the council, A Brookes – head of corporate governance and J Coleman – statutory scrutiny officer/democratic services manager.

21. APOLOGIES FOR ABSENCE

Apologies were received from Councillors BC Baker, TL Bowes, PGH Cutter, AW Johnson, SM Michael and WC Skelton.

22. DECLARATIONS OF INTEREST

Agenda item 8 – Youth Justice Plan 2018/19

Councillor RJ Phillips declared an other declarable interest as a magistrate.

Agenda item 12 – Notices of Motion Under Standing Orders

The following declared other declarable interests as recipients of pensions from the Worcestershire Local Government Pension Fund: Councillor MD Lloyd Hayes
Councillor PP Marsh and DB Wilcox.

Councillor RI Matthews declared an other declarable interest as a recipient of a police pension.

Councillor RJ Phillips declared an other declarable interest as a member of the Worcestershire Local Government Pension Fund Committee and as Chairman of the Local Government Pension Scheme Advisory Board.

Councillor NE Shaw declared an other declarable interest as a member of the Worcestershire Local Government Pension Fund Board.

23. MINUTES

RESOLVED: That the minutes of the meeting held on 13 July 2018 be confirmed as a correct record and signed by the Chairman.

24. CHAIRMAN AND CHIEF EXECUTIVE'S ANNOUNCEMENTS

Council noted the Chairman's and chief executive's announcements as printed in the agenda papers.

The Chairman provided the following updates:

- He paid tribute to Councillor Powers who had chosen to step down as Group Leader of the It's Our County Group (IOC) after 5 years, thanking him for his contribution to the work of the council.

Councillor Powers thanked the Chairman, commented on the arduous nature of a group leader's role and his decision to step aside, and complimented the ability of his successors.

The Chairman noted that IOC had agreed a co-leadership of Councillors Harvey and Seldon. Because such an arrangement was not provided for in the Constitution, IOC had advised that Councillor Seldon would act as leader for council purposes until the New Year with Councillor Harvey then fulfilling that role from a date to be confirmed.

Councillor Seldon paid tribute to the work of Councillor Powers. He also announced that IOC had appointed Councillor Summers as mental health champion and liaison with the health trusts in the county.

- The Chairman highlighted arrangements associated with remembrance day 2018 marking 100 years since the end of the first world war hostilities, details of which would be notified to members.
- He congratulated Hereford, Leominster, and Ledbury on their success in winning gold awards in the Heart of England Bloom awards praising the extensive efforts of the communities involved.

The chief executive highlighted the following of his published announcements: the refurbishment of High Town; Hereford, the positive report in The Guardian on Herefordshire's welcome to families coming to the county as refugees; the fact that the council had joined a regional approach to recruiting children's social workers; the programme of flu vaccinations for council employees; the completion of the Homefirst service staff consultation enabling a move to 7 day extended hours greatly increasing the capacity of the service; participation in a pilot initiative that had involved producing a series of podcasts addressing key themes in teen health that had been nominated for an Audio and Radio Industry award; and the postponement of the care heroes flash mob event (to be rescheduled before Christmas), part of a piece of work assisting people in entering the adult social care profession.

In response to a question critical of performance in Children's Services over a period of time, during which it was observed it had been under his overall control, the chief executive commented that he would be content to discuss the concerns raised with the questioner. He advised that he was working closely with the director for children and families to improve services and that progress was being made in what were highly challenging services across the country. He highlighted that the recent Ofsted inspection of local authority children's services had not found any instances of any child being unsafe.

25. QUESTIONS FROM MEMBERS OF THE PUBLIC (Pages 13 - 16)

A copy of the public questions and written answers, together with supplementary questions asked at the meeting and their answers, is attached to the Minutes at Appendix 1.

26. QUESTIONS FROM MEMBERS OF THE COUNCIL (Pages 17 - 25)

A copy of the Member questions and written answers, together with supplementary questions asked at the meeting and their answers, is attached to the Minutes at Appendix 2.

27. APPOINTMENTS TO COUNCIL COMMITTEES AND OUTSIDE BODIES

Council was invited to approve the allocation of seats to political groups following changes to group affiliations in the elected membership.

The solicitor to the council introduced the report.

A member expressed disappointment that the two non-aligned members on the council were not being offered the opportunity to take up seats on Committees.

The solicitor to the council confirmed that the law required seats on Committees to be allocated in accordance with the political proportionality of the Council as a whole. The only way that this provision could be disapplied was by Council voting to do so, with no one voting against. She also confirmed that a political group, such as a non-aligned group, could be established if it comprised more than one councillor.

RESOLVED: That the allocation of committee and outside body seats to political groups as set out at paragraphs 7 and 8 of the report be approved.

28. YOUTH JUSTICE PLAN 2018/19

Council was invited to approve the Youth Justice Plan 2018/19.

The cabinet member – young people and children's wellbeing introduced the report.

She highlighted performance in the county against the three national indicators which formed the basis for the action plan for 2018/19:

- there had been a reduction in the number of first time entrants into the youth justice system. The actual numbers were very small, less than 0.5% of young people aged 10-17 in the county. It was nevertheless important to work to continue to reduce this number.
- the use of custody was also reducing and the rate was better than for West Mercia and England;
- proportionately more young people were reoffending than in the West Mercia area as a whole but they were re-offending with less frequency.

She added that the service had been subject to an inspection at the end of 2017/18 and judged as requiring improvement overall. Across the 12 inspection standards seven were rated good, four requiring improvement and one inadequate. The latter was in relation to sharing information and partnership working. This assessment on this standard applied to the whole of West Mercia. Herefordshire social care staff were working with the local youth justice team to enable access to systems to improve joint working.

The following principal comments were made in discussion:

- A question was asked about the issues underlying priority 2.1 of the Plan (p66 of the agenda papers): “improve multi-agency engagement at high risk and decision making meetings”, as this seemed to be an ongoing issue and in particular working with the police. The cabinet member commented that it was a case of seeking continuous improvement in collaborative working. In relation to working with the police there were some specific areas regarding the application of thresholds where improvement needed to be made.
- In response to questions the director for children and families clarified joint working arrangements including the Youth Justice Service, the multiagency service hub and the allocation of an officer to work directly alongside the police in relation to child sexual exploitation issues. He reported that the recent Ofsted inspection had recognised the council’s service for missing children was working well.
- In relation to knowledge of low level youth offending in communities the cabinet member commented that she clearly had to rely on information from the Children’s Safeguarding Board and the Community Safety Partnership and other similar reports. The director undertook to share information in relation to the query raised previously at children and families scrutiny committee regarding the non-criminalisation of children under 18.
- The cabinet member acknowledged the importance of children’s safeguarding observed that the council’s work in this area had been recognised by Ofsted and provided assurance that there was no complacency.
- It was suggested that youth work and groups made a significant contribution to reducing crime and it was asked what support was being provided in this area. The cabinet member commented whilst recognising the importance of youth work it was hard to quantify the extent of that contribution to reducing crime. She was ambitious to get a co-ordinated approach to prevention work and a clear understanding of what help was on offer to help provide the support to young people from which they would benefit.
- A member requested that the graphs at page 79 of the agenda papers be rescaled. Information was also requested on the picture of reoffending in the period of crossover between youth offending and the early years of adulthood. The cabinet member agreed to seek to provide this information.
- A member highlighted that following the loss of council provided youth services Leominster Town Council had mapped all such activities in the Town and was working with organisations and the police to engage with young people and the police with a view to reducing offending. It was suggested that others might find this approach helpful.

RESOLVED: That the Youth Justice Plan 2018/19 as set out at ‘appendix a’ to the report be approved.

29. COMMUNITY GOVERNANCE REVIEW

Council was invited to consider recommendations arising from Community Governance Reviews.

The Chairman of the Audit and Governance Committee introduced the report. He highlighted amendments to the recommendations as set out in the published supplement and thanked officers for their work on the reviews.

RESOLVED:

a) Orders be made to give effect to the following with changes taking effect from 1st April 2019 (‘the effective date’):

- I. That the parish boundary between the Bishopstone group parish and the Stretton Sugwas parish be moved between Stoney Street and Credenhill ward to enable the following properties (Bradworthy; Pear Tree Cottage; Elandwin; the Boundary; Longhope; Old Weir Cottage; Sugwas Pool Cottage; Miramar; Anchorage; Heathmere, and St. Margaret's) to be moved from the Bishopstone district group parish to Stretton Sugwas parish, and that this proposal does not require other changes to the existing governance arrangements for the parishes affected;
 - II. That consequent upon this change being made that the council recommend to the Local Government Boundary Commission for England (LGBCE) that the boundaries of the Stoney Street and Credenhill ward be changed to ensure coterminosity with the new parish boundary;
 - III. The number of seats on Brockhampton group parish be reduced from 15 to 10 to better reflect the number of electors; the ratio of parish council seats will be 5 for the Linton Parish group member (a reduction of 1 seat); 4 for the Norton parish group member (a reduction of 2 seats) and 1 for the Brockhampton parish group member (a reduction of 2 seats), and that the electoral arrangements will remain unchanged in all other respects.
 - IV. The existing parish councils of Kilpeck, Kenderchurch, St. Devereux, Treville and Wormbridge that make up the existing Kilpeck group parish council shall all be dissolved; the existing parishes of Kilpeck, Kenderchurch, St. Devereux, Treville and Wormbridge that make up the existing Kilpeck group parish council shall all be abolished; and to form a new parish as shown on the map in appendix C and that the new parish shall be represented by a Parish Council); the name of that new parish council shall be 'Kilpeck Parish Council, and that the electoral arrangements will remain unchanged in all other respects
 - V. The number of seats on Peterchurch parish council be increased from 8 to 9 to accommodate current and future population growth, and that the electoral arrangements will remain unchanged in all other respects
 - VI. That the ward and parish boundary in the Moreton on Lugg parish and the parish of Wellington be moved between Queenswood and Sutton Walls to enable two properties, namely Aylus Cottages, to move from the parish of Moreton on Lugg into the parish of Wellington (Marked A on the map contained in Appendix E and G) and that this proposal does not require other changes to the existing governance arrangements for the parishes affected;
 - VII. That consequent upon this change being made that the Council recommend to the LGBCE that the boundaries of the Queenswood and Sutton Walls ward be changed to ensure coterminosity with the new parish boundary;
 - VIII. The parish boundary between Wellington and Hope Under Dinmore is adjusted to enable three properties, namely the Old Fruit Farm, Bathfield and Queens Wood House to move from their current parish, Wellington, into the parish of Hope Under Dinmore (Marked B on the map contained in Appendix G); and that this proposal does not require other changes to the existing governance arrangements for the parishes affected;
- b) No changes be made to the Bredenbury district group parish council;
 - c) No changes be made to Longtown group parish council; and
 - d) The solicitor to the council be authorised to make the orders as drafted at appendices H to O and referrals to the LGBCE to implement the above recommendations.

30. REQUEST BY CRADLEY PARISH COUNCIL TO CHANGE NAME TO CRADLEY AND STORRIDGE PARISH COUNCIL

Council was invited to approve the making and publication of a Notice under Section 75 of the Local Government Act 1972 to change the name of Cradley Parish Council to Cradley and StorrIDGE Parish Council.

The solicitor to the council introduced the report.

RESOLVED: That the name of Cradley Parish Council be changed to Cradley and StorrIDGE Parish Council with effect from 12 October 2018.

31. LEADER'S REPORT TO COUNCIL

Council received an update on the work of the Cabinet since Council's previous meeting on 13 July 2018.

The Leader introduced the report, highlighting the launch of and desire to promote the care heroes website; a council tax reduction for care leavers; success of the community brokers team; schools performance results; the recognition of the need to do more to improve educational outcomes for looked after children; the visit from members of the House of Lords Select Committee on the Rural Economy; and the launch of the quarterly council publication 'Herefordshire Now'.

The following issues were raised in discussion:

- A member welcomed the introduction of a bike share scheme in Hereford city, the council's support for cycling and highlighted the opportunity to bid for national funding for a closed cycling track that could be at the heart of encouraging cycling. He also urged that old railway lines across the county be developed for cycling which would amongst other things contribute to the income from tourism.
- Referring to the sale of land and buildings within the Enterprise zone at Rotherwas an assurance was sought that disposals would not limit the potential for a route of an eastern bypass for the City. *The Leader noted that this matter had been previously been discussed by council. The focus of economic development was linked to the western bypass.*
- *In response to a question about representation of small and medium enterprises at the visit from the House of Lords Select Committee on the Rural Economy the Leader agreed to provide detail to members.*
- A member expressed dissatisfaction that elected members had not been invited to the Select Committee's visit and about communication with him both about the event and generally as local ward member. *The Leader replied that the event had not been arranged by the council. He had sent the councillor information about the event in advance of it. He recognised the importance of there being engagement with local ward members.*
- It was noted that, as referred to at paragraph 11 of the report, Council had resolved in July to ask the Leader to consider an additional objective for the chief executive to "champion high standards of conduct and a strong commitment to public service throughout the council." As the report said, the Leader had decided not to include such an additional objective as it restated what was a general requirement of all managerial posts.

Several members questioned the decision not to include the proposed additional objective. It was suggested that the decision was contrary to council's wishes, in itself unwelcome, and did not set a good example. The objective's inclusion would have demonstrated public facing leadership on these issues in accordance with the recommendation of the Committee on Standards of Public Life in its report in 2013, "A review of best practice in promoting good behaviour in public life", that chief

executives of all organisations delivering public services should take personal responsibility for ethical standards in their organisations. The Leader's decision was to the detriment of the council's reputation. The assertion that the provision was implicit within the current objectives did not preclude it being made explicit.

The Leader commented that he had decided, as set out in paragraph 11 of the report, that the inclusion of the additional objective proposed would have been superfluous.

In response to the concerns expressed about the treatment of council's recommendation the Chairman read council's resolution in July 2018 to the meeting, confirming that it had been a matter for the Leader to consider the issue and decide upon it. The matter could be reviewed at the next annual review of the chief executive's objectives.

- The Leader confirmed the recruitment process for a further Independent Person to support the council in delivering its responsibilities in relation to standards in public life was underway and a report would be made to the Audit and Governance Committee in November.
- Several members referred to the new council publication "Herefordshire Now". Clarification was sought on its circulation and total cost. It was also observed that the Government had some years ago criticised some council publications, with the then Secretary of State describing them as propaganda at the taxpayers' expense.

It was also asserted that it was essential that information the publication contained was accurate. The statement that the proposed western bypass would reduce congestion in the city was contrary to the various studies that had been produced.

The Leader replied that 5,000 copies had been printed at a cost of £499. These would be distributed in various public buildings across the county. The publication was also on line. He had no costing in terms of officer time but the information was being produced by officers all the time. Collating the material was therefore not a significant task. It was important that the public was aware of what the council was doing. This was not propaganda but the council communicating with its residents and engaging the community in debate about the direction of council services. The importance of such communication had been recognised in the recent corporate peer challenge.

Removing traffic that did not need to be in the city from the city had to be of benefit and ease congestion.

- *The Leader clarified the respective roles of the Marches Enterprise Joint Executive Committee (MEJEC) and the Marches LEP Board, the relevant legal requirements relating to meetings of the MEJEC and action taken to seek to minimise costs of attendance by holding meetings on the same day as Board meetings. It was noted that the minutes of both bodies were available on line.*
- *The Leader acknowledged that, as referred to at paragraph 10 of the report, the Secretary of State for Justice's response to the request that he reconsider the move of remand cases from Hereford to Kidderminster had been disappointing. He accepted a member's suggestion that the matter should be raised with the county's MPs.*
- *With reference to additional legal spend on the disposal of the smallholdings estate the cabinet member contracts and assets agreed to supply a written answer on the legal costs incurred to date on the disposal programme, noting that some disposals were ongoing. The Leader added that the receipts from sales had proved to be higher than the sum predicted.*
- In relation to the recent Ofsted inspection of local authority children's services and the invitation to all members to support the continued improvement journey, it was observed that one of the principal failings continued to relate to the management of the council's own staff, was therefore within the council's control and should be

readily capable of being addressed. It was questioned when this matter would finally be remedied. *The Leader commented that Cabinet was due to consider the improvement plan in response to the inspection on 18 October. He welcomed all members' views upon it. He looked forward to the plan delivering the required results.*

- Whilst the first parish council summit was welcome, the timing was questioned having regard to the fact that the development of parish council budgets would be well advanced reducing the scope to discuss taking on additional roles in service delivery if these were proposed by Herefordshire Council. It was also suggested that such summits should be held on quarterly or 4 monthly basis. *The Leader emphasised his support for the role and value of parish councils. The summit was about greater engagement and dialogue about the issues. It was not intended to be a meeting focussing on additional budget commitments. He explained how the October date was the earliest convenient date to seek to achieve maximum attendance. He wanted regular summits to take place. He confirmed that a team of officers would continue to provide support to liaison with parish councils.*
- It was asked if officers could deliver services within budget having regard to the financial pressures facing the council and the importance of maintaining adequate reserves. *The cabinet member – finance and corporate services commented that officers had to demonstrate the need for any changes requested in budgets. Some events, for example an increase in the number of looked after children, could not be foreseen leading to unexpected costs requiring budgets to be adjusted. Any concerns about the level of reserves should be raised with the S151 officer. As cabinet member he had sought confirmation from that Officer at the last council meeting that the reserves were appropriate. The release of reserves was targeted on opportunities to change the mode of future service delivery mindful of expected levels of government funding in 2020 and beyond. The picture was uncertain and he supported the retention of a prudent level of reserves having regard to the advice of the S151 officer.*
- It was asked why the budget consultation had not included much on capital expenditure, when such consultation would take place, why member suggestions in the budget consultation meeting had not been taken up, how many responses had been received to the budget consultation and whether the leader would commit to improving the process of public consultation and consider the possibility of establishing a cross-party working group on that subject. *The leader commented that some 40 people had attended the budget consultation. He would like to see improved engagement and would welcome any suggestions.*
- *The cabinet member – finance and corporate services undertook to provide a written answer on the budget consultation response. The budget for 2019/20 was in line with the medium term financial strategy. He noted that the scrutiny committees would have the opportunity to comment upon it. It had to be born in mind that every £10m of capital funding required £0.5m of revenue expenditure year on year to finance it. This meant that the room for manoeuvre was more limited than it might appear.*
- *In response to a question the leader reiterated his pride in the decision to reduce council tax for care leavers noting that this was one of many actions being taken with partners and the community to achieve the best outcomes for looked after children and care leavers.*
- A question was asked about the financial health of Hoople Ltd and whether it was generating the income to the council that had been expected on its establishment. *The cabinet member – finance and corporate services commented that Hoople's accounts could be inspected.*
- It was asked whether some of the funds from the disposal of land at the former Holme Lacy primary school would be allocated to Mordiford Primary School as it was having to accommodate pupils from the Holme Lacy catchment. *The Leader undertook to inform the local ward member of the consideration of the allocation of that capital receipt.*

- It was asked whether Balfour Beatty Living Places (BBLP) would be able to deliver their responsibilities to maintain the council's open spaces and verges given that it was understood that they had sold the equipment they owned required for these tasks and would therefore be reliant on third party contractors. It was requested that members be informed of the sum raised by the sale of the equipment, noting a forthcoming decision proposing to relaunch the existing Herefordshire Public Green Spaces Community Grant scheme apparently relied on funding raised by the sale of that equipment. *The cabinet member contracts and assets confirmed that BBLP remained contracted to deliver this work. The Chairman suggested that the detailed point should be pursued outside the meeting.*

RESOLVED: That the report be noted.

32. NOTICES OF MOTION UNDER STANDING ORDERS

Council was invited to consider a motion on the Worcestershire Local Pension Board.

Councillor Marsh, proposer of the motion, confirmed that, in accordance with Standing Order 4.1.111, with the consent of the seconder, Councillor Harvey, she wished to alter the published motion to a version now to be seconded by Councillor Phillips. The Chairman read the following altered motion to the meeting:

"We welcome the reduction in fossil fuel investments held by Worcestershire pension fund in recent years and call on our Herefordshire Council representatives on the Worcestershire Local Government Pension Fund board and committee to work with Worcestershire Fund to update their responsible investment strategy and seek alternatives to investments in fossil fuels.

In particular we urge them to advise the Fund to:

- *provide regular information on the results of the Fund's policy of engagement with its fossil fuel and other carbon intense holdings; and*
- *review their Statement of Investment principles and Responsible Investment principles in the next year, including undertaking a carbon risk audit."*

In moving the motion Councillor Marsh made the following principal points:

- The fund was administered by Worcestershire County Council and there were 22 contributing members. Herefordshire Council had some limited influence having one representative on the Pension Fund Board and, one on the Pension Fund Committee because it was the second largest member.
- Other contributing members were also looking at the issues raised in the motion, the two proposed actions of which represented first steps.
- The fund had already made some reduction in investments held in fossil fuels. This was not clear on the website and she hoped that the motion would contribute to a move to greater transparency.
- The intergovernmental panel on climate change had concluded that urgent action on climate change was needed. Measures took some years to take effect. The Council had had a carbon reduction plan in place for itself and the County for some time. The wish was to see the pension fund investments reflect the council's approach. She outlined progress on a range of measures the council had initiated to reduce carbon usage.
- There were investment opportunities in new technologies and approaches and the Government had stated that pension funds could take climate change into account as a financially material consideration.

Councillor Phillips seconded the motion making the following principal points:

- It was to be welcomed that the fund had already reduced investment in fossil fuels from 5% to 1.5%.
- The Local Government Pension Scheme (LGPS) was a defined benefit scheme and if there was not a sufficient return on investment employers (effectively council taxpayers) would have to increase their contributions.
- The LGPS was the only funded public sector scheme so required a responsible investment strategy. New ministerial guidance was currently awaited.
- Local authority responsibility for public health presented another dilemma for funds in balancing their fiduciary duty. At the same time as seeking to reduce smoking the local authority pension funds held investments in tobacco companies because of the high return available. However, the investment strategy was over the long term and accordingly there was merit in reducing investment in products such as fossil fuels.

The following additional points were made:

- The council had a leadership role. Other councils and other public bodies had already changed their investment policies.
- Regard had to be had to the fiduciary duty but investment in green technologies and other technologies needed to support life in a world without fossil fuels represented investment opportunities with growth potential that would also be to the benefit of future generations.
- A member commented that the motion whilst worthy would have little practical impact and in itself be little more than a gesture, compared with other actions the council could take.
- A member clarified the council representation on Pension Fund Board the Pension Fund Committee on the respective roles of its representative on each.
- The continuing importance of oil to economies and the range of important products produced by the petro-chemical industry had to be recognised. The performance of oil company shares reflected this importance. In the face of a number of uncertainties in the world investment advice was that exposure to oil stocks was sensible having regard to risk.
- The many current important uses of oil where it could less readily be replaced by another product demonstrated the sense in reducing the use of fossil fuels simply for fuel.
- Attention was drawn to the work of Carbon Tracker, an independent financial think tank that researched the financial case for divestment for fossil fuels.
- Members were urged to continue to explore the potential for the council to take actions to reduce emissions and to address areas where investment was in conflict with its wider duties.

Councillor Marsh in summing up referenced Carbon Tracker's analysis that the 2020s would see a peak in fossil fuel demand and prudent investors should divest into other funds. She welcomed the opportunity for the council to act.

RESOLVED:

“We welcome the reduction in fossil fuel investments held by Worcestershire pension fund in recent years and call on our Herefordshire Council representatives on the Worcestershire Local Government Pension Fund board and committee to work with Worcestershire Fund to update their responsible investment strategy and seek alternatives to investments in fossil fuels.

In particular we urge them to advise the Fund to:

- *provide regular information on the results of the Fund's policy of engagement with its fossil fuel and other carbon intense holdings; and*
- *review their Statement of Investment principles and Responsible Investment principles in the next year, including undertaking a carbon risk audit."*

33. DATE OF NEXT MEETING

It was noted that the date of the next meeting was 15 February 2019.

The meeting ended at 12.27 pm

Chairman